



Counter Complete Checklist

This checklist includes all of the required information for submitting a COMPREHENSIVE PLAN OR DEVELOPMENT STANDARD AMENDMENT. It includes required information of the State Environmental Policy Act. Applications will not be processed until all of the following information is submitted and determined "Counter Complete."

- Predevelopment meeting summary (if applicable)
- Notification Map Application, completed and signed *SUBMITTED EARLIER*
- General Application, completed and signed
- Pre-application for Comprehensive Plan and Development Standard Amendments, and any additional comments from staff related to the Pre-application
- Supplemental application for Comprehensive Plan and Development Standard Amendments
- Environmental checklist, if required under SMC Chapter 17E.050
- For a map amendment, fourteen (14) copies of the site plan, drawn to a minimum scale of 1"=100', on a sheet no larger than 24"x36", which will include all of the following:

- Applicant's name, mailing address and phone number
- Section, township and range
- North arrow and scale
- Legal description
- Dimensions of property and property lines
- City limits and section lines
- Existing utilities in adjoining right-of-way
- Existing streets, alleys, major easements or public areas
- Location of existing buildings
- Unstable slopes (if applicable)
- Wetlands (if applicable)
- Water courses such as streams, rivers, etc. (if applicable)
- Flood plains, flood fringe or flood way (if applicable)
- Significant habitat or vegetation (if applicable)

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- For a text amendment, instead of the site plan, please include the proposed amendment with the text to be added underlined and the text to be deleted with ~~strikeouts~~.
- Additional application information may be requested and may include, but is not limited to, the following: critical area studies, noise studies, air quality studies, visual analysis, transportation impact studies, geotechnical and wetland studies
- Planning Services Department filing fees, as required under SMC Chapter 8.02

# City of Spokane

Planning Services  
Department



## General Application

### DESCRIPTION OF PROPOSAL:

Land Use Designation Change

Neighborhood Mini-Center to General Commercial

### ADDRESS OF SITE OF PROPOSAL: (if not assigned yet, obtain address from Public Works before submitting application)

10809 N Indian Trail Road

### APPLICANT:

**Name:** Harlan & Maxine Douglass

**Address:** 815 E Rosewood Spokane, WA 99208

**Phone (home):** **Phone (work):**

**Email address:**

### PROPERTY OWNER:

**Name:** Harlan & Maxine Douglass

**Address:** 815 E Rosewood Spokane, WA 99208

**Phone (home):** **Phone (work):**

**Email address:**

### AGENT:

**Name:** Todd R. Whipple, P.E.

**Address:** 2528 N Sullivan Road, Spokane Valley, WA 99216

**Phone (home):** **Phone (work):** (509) 893-2617

**Email address:** twhipple@whipplece.com

### ASSESSOR'S PARCEL NUMBERS:

26166.0054

### LEGAL DESCRIPTION OF SITE:

15 & 16 26-42 PTN OF NW 1/4 OF NW 1/4 OF SECTION 15 LYG WLY OF INDIAN TRAL RD AND W OF SUNDANCE HILLS 6<sup>TH</sup> ADD, EXC N 200FT: TOG W PTNOF NE 1/4 OF SEC 16 LYG NLY OF LT 1 BLK24 SUNDANCE HILLS 6<sup>TH</sup> ADD AND ELY OF THE WLN OF SD NE 1/4, EXC N 200 FT: TOG W LT 1 BLK 34 OF SUNDANCE HILLS 6<sup>TH</sup> ADD

### SIZE OF PROPERTY:

6.47

### LIST SPECIFIC PERMITS REQUESTED IN THIS APPLICATION:

**SUBMITTED BY:**

Applicant     Property Owner     Property Purchaser     Agent

In the case of discretionary permits (administrative, hearing examiner, landmarks commission or plan commission), if the applicant is not the property owner, the owner must provide the following acknowledgement:

I, \_\_\_\_\_, owner of the above-described property do hereby authorize  
\_\_\_\_\_ Todd R. Whipple, P.E. \_\_\_\_\_ to represent me and my interests in all matters regarding this application.

**ACKNOWLEDGMENT:**

STATE OF WASHINGTON    )  
  ) ss.  
COUNTY OF SPOKANE    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, to me known to be the individual that executed the foregoing instrument and acknowledged the said instrument to be free and his/her free and voluntary act and deed, for the uses and purposes therein mentioned.

Witness my hand and official seal hereto affixed the day and year first above written.

\_\_\_\_\_  
Notary Public in and for the State of Washington,  
residing at \_\_\_\_\_

